



## Education Resources

Executive Director **Tony McDaid**  
Head Teacher **Jan Allan**  
**Rutherglen High School**

**Our ref:** JA/  
**Your ref:**  
**If calling ask for:** Jan Allan  
**Phone:** 0141 643 3480  
**Date:** 19<sup>th</sup> June 2020

Dear Parent/ Carer,

I hope you and your family are all safe and well.

As we prepare for a new model for learning I would like to detail the changes to the school day.

There are three important elements to our planning:

- **Social distancing**
- **School day and transport**
- **Health and Safety**

### **Social Distancing**

Due to current circumstances there is a 2 metre social distancing protocol in operation which means we can only accommodate 50% of the pupils in school each day.

We have divided the school into two groups.

Group 1 S1, S2 & S3 Group 1 will attend every Monday, Tuesday and alternate Wednesdays

Group 2 S4, S5 & S6 Group 2 will attend every Thursday, Friday and alternate Wednesdays

Each group will receive 5 days of direct teaching every 2 weeks.

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	Week Beginning	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	10 <sup>th</sup> August			S1/S2/S3	S4/S5/S6	S4/S5/S6
Week 2	17 <sup>th</sup> August	S1/S2/S3	S1/S2/S3	S4/S5/S6	S4/S5/S6	S4/S5/S6
Week 1	24 <sup>th</sup> August	S1/S2/S3	S1/S2/S3	S1/S2/S3	S4/S5/S6	S4/S5/S6
Week 2	31 <sup>st</sup> August	S1/S2/S3	S1/S2/S3	S4/S5/S6	S4/S5/S6	S4/S5/S6
Week 1	7 <sup>th</sup> September	S1/S2/S3	S1/S2/S3	S1/S2/S3	S4/S5/S6	S4/S5/S6
Week 2	14 <sup>th</sup> September	S1/S2/S3	S1/S2/S3	S4/S5/S6	S4/S5/S6	S4/S5/S6

When pupils are not in school, they will be provided with online learning activities. Teachers will prepare pupils for these activities during the sessions in school.

Pupil timetables will be issued over the next few weeks.

### **School day and transport**

The school day will start at 8.50am and will end at 3.05pm every day.

There will be 3 teaching sessions:

Session 1 8.50am – 11.00am (this will include 15 minute staggered intervals)

Session 2 11.00am – 1.15pm (this will include 30 minute staggered lunch breaks)

Session 3 1.15pm – 3.05pm

Pupils will continue to be provided with a school lunch. This will be a packed lunch however special diets will be catered for. Pupils can continue to bring in their own packed lunch which should be in a disposable bag.

Pupils will be provided with pens, pencils, rulers etc for their use only. These will not be shared with any other pupil. Lockers will not be available.

Transport requests for pupils have been submitted to South Lanarkshire Council.

### **Health and Safety**

Pupils will be required to use hand sanitiser and to wash hands regularly. Hand sanitiser will be provided within each classroom, and most classrooms have sinks to ensure good hand washing. Each classroom will be provided with a bin for safe disposal of tissues, sanitising wipes for keyboards and tables.

To minimise movement around the building, pupils will remain within one classroom. Teaching staff will move between rooms to teach pupils.

The building will be cleaned daily by janitorial staff, pupils and staff will be expected to clear desks and work areas to allow this to be done effectively. Where appropriate, pupils will be asked to wipe down their desk and equipment.

New signage promoting 2 metre social distancing is displayed throughout the school.

PPE is available in school and will be used by staff where appropriate.

These are unprecedented times and I would like to thank you for your continued support. During lockdown I know that all staff have missed their daily contact with pupils and we all look forward to welcoming pupils back from Wednesday 12<sup>th</sup> August 2020.

If you have any questions or queries, please contact us on 0141 643 3480. You can also contact the Head Teacher by email [gw14rutherglenht@glow.sch.uk](mailto:gw14rutherglenht@glow.sch.uk)

Yours sincerely

Jan Allan

Jan Allan  
Head Teacher